

LIFT PROGRAM APPLICATION

BUSINESS IMPROVEMENT GRANT



SECTION I - APPLICATION CONTACT INFORMATION

DATE	NAME OF APPLICANT	TITLE
MAILING ADDRESS	CITY/STATE/ZIP CODE	PRIMARY PHONE NUMBER
ALTERNATE PHONE NUMBER	EMAIL ADDRESS	TOTAL SALES TAX COLLECTED (LAST 12-MONTHS)

SECTION II: BUSINESS INFORMATION

BUSINESS NAME (LISTED ON W9)	TAX I.D. NUMBER	PHYSICAL BUSINESS ADDRESS
CITY/STATE/ZIP CODE	PHONE NUMBER	WEBSITE
# OF YEARS IN BUSINESS IN LULING	# OF BUSINESS LOCATIONS	BUSINESS STRUCTURE (I.E. LLC)

PLEASE PROVIDE A DESCRIPTION OF YOUR BUSINESS

# OF FULL-TIME WORKERS	# OF PART-TIME WORKERS	FUTURE HIRING IN NEXT 3 MONTHS?

ARE YOU CURRENTLY COMPLIANT WITH ALL PERMITS, COURT FEES, BILLS, AND TAXES WITH CITY OF LULING AND CALDWELL COUNTY?

SECTION III - PROJECT INFORMATION FOR GRANT REQUEST

SELECT THE TYPE OF IMPROVEMENT(S) ASSOCIATED WITH THE IMPROVEMENT PROJECT?

☐	FACADE IMPROVEMENT	☐	SITE IMPROVEMENT
☐	SIGNAGE AND EXTERIOR LIGHTING IMPROVEMENTS	☐	OTHER REAL PROPERTY IMPROVEMENTS
☐	BUSINESS EQUIPMENT AND TECHNOLOGY	☐	WORKFORCE TRAINING AND SKILLS DEVELOPMENT
☐	PROFESSIONAL AND DESIGN SERVICES (10% OF PROJECT)	☐	MARKETING SERVICES (10% OF PROJECT)

OWNER OF PROPERTY NAME	ADDRESS OF PROPERTY OWNER	NUMBER OF PROPERTY OWNER
EMAIL OF PROPERTY OWNER	IF LESSEE, DO YOU HAVE INFORMATION BY OWNER TO COMPLETE PROJECT?	

TOTAL PROJECT COST - ATTACH DETAILED ESTIMATE(S) OR QUOTE(S) OF PROPOSED IMPROVEMENTS AND OR OTHER ELIGIBLE EXPENDITURES REQUESTED FOR THE GRANT.

PROVIDE A DESCRIPTION OF THE PROPOSED PROJECT. PLEASE ATTACH ANY DRAWINGS, PHOTOS, OR ADDITIONAL INFORMATION ABOUT THE PROJECT TO THIS APPLICATION.

ESTIMATED START OF PROJECT	ESTIMATED COMPLETION OF PROJECT	GRANT AMOUNT REQUESTED?
IS THIS AN EXPANSION PROJECT?	PROVIDE DETAILS OF EXPANSION INCLUDING ECONOMIC IMPACT (SALES GENERATED, ADDED, JOBS, ETC.)	

SECTION IV- SUPPORTING DOCUMENTATION (PLEASE ATTACH TO APPLICATION)

- SIGNED COPY OF BUSINESS W9.
- DETAILED ESTIMATES/QUOTES OF PROPOSED ELIGIBLE EXPENDITURES.
- PROJECT DRAWINGS AND SPECIFICATIONS (IF APPLICABLE).
- PHOTOS OF AREAS TO BE IMPROVED (IF APPLICABLE).
- AN ITEMIZED PROJECT BUDGET SHOWING TOTAL COST, GRANT REQUEST, APPLICANT MATCH, AND ALL OTHER FUNDING SOURCES.
- A PROJECT SCHEDULE WITH ANTICIPATED START AND COMPLETION DATES.
- EVIDENCE THAT APPLICANT CAN FUND THE PROJECT BEFORE REIMBURSEMENT, SUCH AS A BANK LETTER, ACCOUNT STATEMENT, APPROVED FINANCED OR OTHER ACCEPTABLE DOCUMENTATION.
- IF LEASE, A COPY OF LEASE AGREEMENT WITH PROPERTY OWNER (IF APPLICABLE)
- IF YOUR A NEW BUSINESS APPLYING FOR THE GRANT, PLEASE PROVIDE A DETAILED BUSINESS PLAN.

SECTION V- ACKNOWLEDGMENT OF GUIDELINES

THE UNDERSIGNED ACKNOWLEDGES RECEIPT OF THE LIFT LULING PROGRAM GUIDELINES, UNDERSTANDS THAT SUBMISSION OF AN APPLICATION DOES NOT GUARANTEE FUNDING, AND AGREES THAT ANY AWARD WILL BE GOVERNED BY AN EXECUTED GRANT OR PERFORMANCE AGREEMENT. I CERTIFY THAT THE INFORMATION IN THIS APPLICATION, INCLUDING ATTACHMENTS, IT TRUE, CORRECT, AND COMPLETE.

APPLICANT OR AUTHORIZED REPRESENTATIVE: _____

TITLE: _____

BUSINESS NAME: _____

PROJECT ADDRESS: _____

SIGNATURE: _____

DATE: _____

PROPERTY OWNER OR LANDLORD NAME, IF APPLICABLE:

PROPERTY OWNER SIGNATURE, IF APPLICABLE:

ADOPTED BY THE LULING ECONOMIC DEVELOPMENT CORPORATION BOARD OF DIRECTORS ON: _____.

APPROVED BY THE CITY OF LULING, IF REQUIRED, ON: _____.

PERFORMANCE AGREEMENT EXECUTED ON: _____.